

RMAA Qld Branch Informal Lunch May 2007

The RMAA Queensland Branch invites you to share an informal lunch on
Tuesday 29th May
at The Chifley at Lennons, 66 Queens Street Mall, Brisbane
commencing at 12.15pm for 12.30pm start.

Topic

Information Management the *Easy* Way

**Presented by
Anne Cornish
Records Solutions**

Over an informal lunch Anne Cornish will discuss the ability to use tools and processes to provide a user friendly approach to managing documents and content. This presentation addresses the issues and possible solutions currently being experienced by all organisations when trying to manage information.

The cost will be \$37.00 incl GST each for members
\$47.00 incl GST for ASA members
\$53.00 incl GST for non-members

In recognition that information management is as much an issue in the private sector the RMAA Queensland Branch is pleased to offer this informal lunch for interested private sector participants at the reduced member rate.

**RSVP by Thursday 24/5/2007
Bookings are essential**

All members from ASA, IIM and HIMAA are most welcome.

Information Awareness Month is proudly sponsored by Objective Corporation

Objective

Registration Form

Information management the easy way

Presented by the Records Management Association of Australasia, ABN: 72 008 520 009

Last name:

First name:

Organisation:

Title:

Postal address:

Suburb: **State:** **Postcode:**

Telephone: ().....

E-mail:

Dietary Requirements:

Registration (please circle)

Member:	\$37.00 including GST
ASA Members:	\$47.00 including GST
Non-Member:	\$53.00 including GST
Private sector (non-member):	\$37.00 including GST

Payment details (please leave blank if you will pay upon receipt of invoice):

q MasterCard q Bankcard q VisaCard q American Express q Diners

Card Number:

Cardholder's Name: **Expiry date**/.....

Signature **Amount paid:**

Send Registrations & Payment to:

GPO Box 1059, Brisbane QLD 4001
Phone: 1800 242 611
Fax: 1800 333 802 OR 07 3210 1313
E-mail: admin@maa.com.au

No refunds will be granted for cancellations made without 3 working days notification.

A TAX INVOICE WILL BE SENT TO ALL REGISTRANTS